**Copyright Permission Request Letter Template**

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[Letterhead or your return address]

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Thank you for your prompt consideration of this request. For your convenience, a release form is provided below.

Sincerely,

[Your signature]

[Your name]

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**RELEASE FORM**

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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Date**